Job Title: VegBox Delivery Drivers with own vehicle and insurance

Start Date: September 2019

**Hours:** Thursdays and Fridays weekly

Salary: 10.55/hr + 45p per mile mileage payment Website: www.suttoncommunityfarm.org.uk

#### **JOB PROFILE**

**Sutton Community Farm** is a community-owned farm in south London. We are a social enterprise with a mission to increase access to fresh, healthy, sustainable food and provide a shared space for the community to cultivate skills. One of our main projects is a local VegBox Delivery Scheme. Every week, we deliver bags of vegetables to homes and pick-up points across Sutton, and other areas of south London.

In response to growing customer numbers, we are looking for reliable and responsible drivers to undertake these regular deliveries in their own vehicle. Hours will vary based on our customer orders, and driver availability. A typical day will start at 8am and finish at 4pm, but there is some flexibility if this does not suit you, and sometimes we will ask you to work outside of these hours.

You will start and finish at Sutton Community Farm, arriving promptly to pick up bags of fresh farm-grown veg carefully packed by volunteers and staff. Our product is very important to us and we are proud to deliver superior veg to our customers. The delivery driver role is a vital part of what we do and you will have the responsibility to make sure our valued customers receive their VegBoxes in tip top condition.

#### The Role

- Pack customer orders securely into your vehicle
- Deliver customer orders to drop-off points and homes following a route sheet that changes from week to week.
- To work independently, using your initiative during deliveries
- Maintain a good relationship with pick-up points, customers and farm staff.
- To work quickly and punctually, to ensure bags are packed and delivered promptly and in good condition.
- Report issues promptly to the logistics manager and work together to resolve them
- Be responsible for the collection and return of reusable bags back to the farm.
- Be an ambassador for the farm and ensure that our profile and service is represented to customers well.
- Be supportive of the aims of Sutton Community Farm, and committed to sustainable, small-scale food production and retail.

## Requirements

- Clean driving license (held for at least one year)
- Over 25 years old (for insurance purposes)
- Multi-drop delivery experience
- Small / Medium size panel van with shelves.
- Good customer service and communication skills
- Knowledge of south London area preferable
- Own Sat Nav

### How to apply

To apply, please send your CV including two references to sarah@suttoncommunityfarm.org.uk

The post will be based at Sutton Community Farm, 40a Telegraph Track, Wallington, SM6 0SH.

The successful applicant will be self-employed and will be paid £10.55 per hour plus mileage payment of 45p per mile.

# **Sutton Community Farm**

The aims of Sutton Community Farm are:

- To increase local food supply, grown sustainably;
- To create inclusive, shared spaces for the community to cultivate skills;
- To be community-led;
- To achieve economic stability, supporting land-based employment.

We aim to make our Farm accessible to as wide a range of the public as possible and are committed to ensuring that everyone is treated fairly. You can find out more by reading our <u>Equal Opportunities</u> <u>Policy.</u>